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Annual Assessment Plan Templates: Academic Assessment Template

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Annual Assessment Plan Templates: Academic Assessment Template

Abstract

Annual Assessment Plan Templates

Please complete PART I (Annual Assessment Plan) by October 31, 2020. Please complete PART II (Annual Assessment Report) by June 30, 2021 to assessment@kean.edu.

Keywords

Academic Assessment, Assessment, Template

2020-2021

Academic Program Assessment Plan & Report

Please complete “PART I: Assessment PLAN” by **October 31, 2020**. “PART II: Assessment REPORT” is due by **June 30, 2021**. Please use the [Academic Program Assessment and Report Rubric](#) as a guide.

College: Click or tap to select your college **Program Name:** Click or tap here to enter the name.

Academic Year: **2020-2021**

Report Author(S): Click or tap here to enter the author(s).

PART I: Assessment PLAN

I.I Student Learning Outcomes (Enter all but Check only the SLOs being assessed this cycle):

- SLO1: Click or tap here to enter text.
- SLO2: Click or tap here to enter text.
- SLO3: Click or tap here to enter text.
- SLO4: Click or tap here to enter text.
- SLO5: Click or tap here to enter text.
- SLO6: Click or tap here to enter text.

I.II [Measures \(Direct and Indirect\):](#)

- For each SLO being assessed this cycle, describe the [direct measures](#) and student work/performance

***Example:** In Research and Technology, “this” learning outcome is assessed based on the student’s final oral presentation using the Speaker Evaluation rubric created by the Kean University Communications Department.*

The oral presentation assignment (15% of student’s final grade) asks students to present their research papers, and while most students choose to use a Power Point, that medium is optional.

The rubric consists of 10 criteria and student performance is rated on a five point scale (5 = excellent).

- Explain the [indirect measures](#) to be utilized for each SLO. Examples include survey and focus-group data.

I.III Target:

- SPECIFY THE EXPECTATION FOR STUDENT PERFORMANCE (e.g. minimum cut score, minimum percentage of correct answers, etc.). Include basis/rationale for the target expectation.
***Example:** A rubric criterion score of 3 or higher indicates that students have either met or*

exceeded expectations. Since this is an intermediate level course, the expectation was that 80% of students would achieve a score of 3 or higher on each criterion.

PART II: Assessment REPORT

II.I Data Collection and Results: Please summarize the data and results for each assessed SLO separately in this section and attach detailed evidence (data) to this report as a separate file (Ex: CBPM_2019-2020_Finance_BS_Academic_Report_Supporting_Data).

Semester	Course & Section Number	Number of Students
Ex: Fall 2019	Ex: COMM 9000 01	Ex: 25

II.I.I Overall Scores:

Category/Criterion	Mean

II.I.I Distribution of Scores (Table):

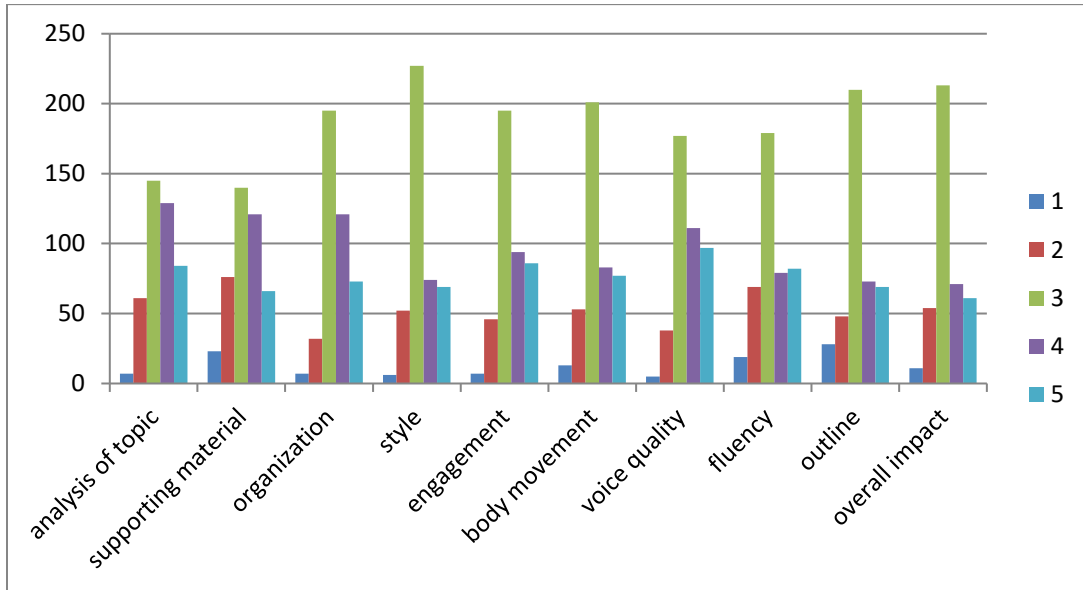
Example:

	analysis of topic	supporting material	organization	style	engagement	body movement	voice quality	fluency	outline	overall impact
1	7	23	7	6	7	14	5	19	28	29
2	63	76	32	52	46	53	38	69	48	54
3	145	140	195	227	195	201	177	179	210	213
4	129	121	121	74	94	83	111	79	73	71
5	84	68	73	69	86	77	97	82	69	61
total	428	428	428	428	428	428	428	428	428	428

II.I.II Distribution of Scores (Chart):

(OPTIONAL)

Example:



II.I.III Discussion of Findings:

Use this section to discuss the results.

II.II Curricular Actions/Closing the Loop:

Use this section to discuss areas to be focused on and **specific** changes to be made to curriculum/teaching based on the data results (not changes to assessment).

II.II.I Budget Request Line Items:

Complete the table below describing each resource request in detail for program improvement based on the data results and curricular actions.

Please list all requests in priority order.

<i>Program</i>	<i>Description of Resource Request</i>	<i>Rationale (also provide reference to results and curricular actions)</i>	<i>Quantity Requested (where applicable)</i>	<i>Unit Cost (where relevant)</i>	<i>Total Cost</i>	<i>Kean University Strategic Plan Goal</i>

II.II.II Professional Development Needs: Outline faculty/staff development needs including detailed supporting data, rationale and associated cost.